MINUTES OF SPARKWELL PARISH COUNCIL VIRTUAL MEETING

held on 14th July 2020

**Present**: Cllrs May, Lee, Taylor, Pearson-Bunt, Milford and McEwing

Dawn Johnson (Clerk)

**In attendance**: Cllrs Baldry and Thomas (SHDC)

**Not in attendance**: Cllr Peacham

**Part 1** (Open to the Public)

The Chairman, Cllr Robin May, opened the meeting by saying that the Parish Council was very saddened to hear that Cllr George Small had passed away. Cllr Small had been a stalwart for the village and was involved in the building of the village hall. He had been a member of the Parish Council for a very long time and was an active member of the community and Parish, with an unwavering commitment to Sparkwell village.

Cllr Baldry added his condolences saying that Cllr Small was a well-established Councillor in in 1997 when he himself was at Devon County Council.

Cllr Baldry left the meeting at 19.11pm

Cllr Taylor joined the meeting.

**059/20 Apologies for Absence**

None

**060/20 Declarations of Interest**

There were no declarations of interest.

**061/20 Addendum to Standing Orders**

Councillors considered the Addendum to Standing orders for holding virtual meetings.

**Resolved** **unanimously** to adopt the Addendum to Standing Orders.

**062/20 Public Forum**

No members of the public were present.

**064/20 Annual Parish Minutes**

Councillors considered the minutes of the Annual Parish meeting on the 10th March 2020

**Resolved** **unanimously** that the minutes of the Parish Council meeting held on 10th March be approved and signed.

 **065/20 Minutes**

Councillors considered the minutes of the meeting on the 10th March 2020

**Resolved** **unanimously** that the minutes of the Parish Council meeting held on 10th March be approved and signed.

**066/20 Actions and Motions**

Councillors considered the Actions and Motions from 24th March 2020 to 3rd July 2020 and published on the website.

**Resolved unanimously** that the Actions and Motions be approved.

**067/20 Notice of Vacancy**

**Resolved unanimously** to pass a resolution that 15th July 2020 be date of vacancy notice (4 vacancies).

There was a discussion around the difficulties in recruiting new councillors.

***Action*** *– Compile a plan for recruitment, including being issue led such as green and planning.*

**068/20 Planning**

1. Planning Application Ref: 1711/20/HHO

Description: Householder application to replace shed and garage with workshop and garage, add conservatory and replacement gates

Address: 3 Pretoria Cottages, Smithaleigh, Plymouth PL7 5AX

**Resolved** that the PC has no objection to the application but note that the soakaway location needs to be looked at.

The Parish Council raised the issue of householders gaining planning permission for garages and not then using it for their cars.

1. Planning Application Ref: 1850/20/VAR

Description: Application for variation of condition 2 of planning consent 0898/18/FUL

Address: Baccamore, Shippen, Sparkwell Plymouth PL7 5DF

***Action*** *– Cllr Lee will arrange a site visit with Cllr Taylor and Cllr Dan Thomas.*

**Resolved** to delegate decision to Cllrs Lee and Taylor as decision date is prior to the next meeting.

1. Planning Application Ref: 1389/20/ARC

Applicant Name: D Gold

Description: Application for approval of details reserved by condition 8 of planning consent 0898/18/FUL. This referred to landscaping.

Address: Baccamore, Shippen, Sparkwell Plymouth PL7 5DF

**Resolved** that the PC has no objection

**069/20 District Council**

Cllr Thomas said that he would leave the meeting but he wanted to inform the PC that the SHDC was running workshops for the recovery plan and would be putting together a new budget for September. The Leisure centre in Ivybridge, run by Fusion is still not open; there are ongoing discussions between Fusion and SHDC as to when it can re-open.

Cllr Thomas left the meeting at 7.57pm

**070/20 Finance**

1. Cllrs considered the end of year bank reconciliation

**Resolved** to agree and Chair to sign the end of year bank reconciliation

1. Cllrs consider the end of year accounts

**Resolved** to agree and Chair to sign the end of year accounts

**071/20 Audit**

1. Annual return
	* 1. Cllrs considered the Annual Governance Statement 2019/20 (page 5)

**RESOLVED** that that the Annual Governance Statement be approved, signed by the Chair and minuted.

* + 1. Cllrs considered the Accounting Statements for 2019/20 (page 6)

**RESOLVED** that the Accounting Statement be approved, signed by the Chair and minuted.

* + 1. Cllrs considered the Certificate for Exemption 2019/20 (page 3)

**RESOLVED** that the criteria for exemption is met, and it be signed and minuted

1. Audit observations

Cllrs considered the Audit observations and summary report from the Auditor and the Clerk’s report

**RESOLVED** to implement actions in Clerk report.

**072/20 Banking arrangements**

Cllrs considered the current banking arrangements

**RESOLVED** that the Signatories to the account are Cllrs Robin May, Julian Taylor, Ruth Pearson-Bunt, Glen Peacham and Clare Lee

X2 signatures required for cheques

X2 approvals required for online payments

**073/20 Chairman’s Business**

1. A resident had contacted him regarding the laying of artificial flowers at the cemetery, which had been removed. This is a Diocese matter but Cllr May was taking this up with the Church.
2. The Parish Hall & Playground Trust had cut the grass in the playpark and SHDC had inspected. The park has not yet been formally opened; it is with the Playground Trust to get approval.
3. The Parish Hall is still closed.
4. Community Fibre – Cllr Pearson Bunt said that the Agreement was signed on the 22 April 2020. There was then 3 months of surveying which is complete and it has moved to the planning stage. There is a target date of 22 April 2021 however, they have discretion to move deadlines which could well happen due to Covid-19.
5. Cllr Milford said that the mine has put up a new sign calling it “Tungsten West Hemerdon Mine”. It was agreed that it was to be called Drakelands Mine so there was no come back on the village. Cllr May said that this was raised at the first liaison meeting but there had been no meeting since, but would be flagged next time.

 **074/20 Date of next meeting**

The next meeting will be held on 8th September 2020 at 7pm, location to be determined, depending on Covid-19 restrictions/shielding.

Meeting closed at 8.19pm

This is a true and accurate record of the meeting

Signed ……………………………………………………………….

Name ……………………………………………………………….. Date …………………………………………..