

Sparkwell Parish Council

4th December 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Hemerdon Village Hall** on **Tuesday 10th December 2024** at **7.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 **Election of Vice-Chair** – to elect the Vice-Chair for Sparkwell Parish Council
- 2 **Apologies for Absence** – to receive any apologies for absence
- 3 **Agreement of the Agenda between Parts I and II**
- 4 **Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 5 **County Councillor's Business** – to receive a report from the County Councillor
- 6 **District Councillors' Business** – to receive a report from the District Councillor
- 7 **Public Forum** – to consider questions from public
- 8 **Hemerdon Mine** – update
- 9 **Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 3495/24/FUL](#) Comments by 11th December 2024
Applicant Name: Mr and Mrs Ben Watts
Description: Siting of temporary agricultural workers' dwelling (mobile home) to serve farm business
Location: Land at SX 587 550, Plympton
- b. [Planning Application Ref: 3507/24/VAR](#) Comments by 12th December 2024
Applicant Name: Marquis Motorhomes
Description: Application for variation of Conditions 2 (approved plans) & 3 (drainage) of planning consent 2636/23/FUL
Location: Marquis Motorhomes, Lee Mill Bridge, PL21 9EE

- c. [Planning Application Ref: 3508/24/FUL](#) Comments by 31st December 2024
Applicant Name: Mr B C Serpell
Description: Erection of a covered yard area
Location: Land at SX 587 581, Sparkwell
- d. [Planning Application Ref: 3509/24/FUL](#) Comments by 31st December 2024
Applicant Name: Mr B C Serpell
Description: General purpose Agricultural building
Location: Land at SX 587 581, Sparkwell
- e. [Planning Application Ref: 3595/24/CLE](#) Comments by 20th December 2024
Applicant Name: Mr David Watson
Description: Certificate of Lawfulness for existing use of storage room/garage as living accommodation
Location: The Pigsty, The Smithleigh, Smithleigh, PL7 5AX
- f. [Planning Application Ref: 3792/24/HHO](#) Comments by 9th January 2025
Applicant Name: Mr & Mrs Quinn
Description: Householder application for alterations & extension to existing two storey semi-detached property
Location: Flora Cottage, Venton, PL7 5DR

10 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 12th November 2024 at Sparkwell Parish Hall (circulated)

11 Climate Change and Biodiversity – update from Cllr Hutton Fellowes

12 Road & Snow Warden – including any traffic issues

13 Tree Warden – update from Cllr May

14 Chairman’s Business – any competent business approved by the Chairman

15 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

- a. To consider funding request from South Hams Community Action and decide on amount to donate.

16 Finance

- a. To consider budget analysis report and bank reconciliation for December 2024 (circulated).

17 Payments and Receipts – to report receipts and approve the payments list for December 2024

a. Payments list (circulated).

18 Date of next meeting - To be held at **7pm on Tuesday 14th January 2025 at Sparkwell Parish Hall.**

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

19 Salaries and Expenses, December 2024

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.