MINUTES OF SPARKWELL PARISH COUNCIL MEETING

held on 10th March 2020 at Hemerdon Village Hall

**Present**: Cllrs May, Lee, Peacham, Taylor, Pearson-Bunt, Milford

Dawn Johnson (Clerk)

**In attendance**: Cllr Thomas (SHDC)

**Not in attendance**: Cllr Small

**Part 1** (Open to the Public)

**033/20 Apologies for Absence**

none

**034/20 Agreement of the Agenda between Parts I and II.**

Councillors noted that one item of business would be considered in Part II of the meeting

**035/20 Declarations of Interest**

There were no declarations of interest.

**036/20 Minutes**

Councillors considered the minutes of the meeting on the 11th February 2020

**Resolved** **unanimously** that the minutes of the Parish Council meeting held on 11th February 2020 be approved.

It was agreed to change the order of the agenda.

**037/20 Planning**

1. Planning Application Ref: 0335/20/FUL

Applicant Name: Woodside Animal Welfare Trust

Description: Formation of office space

Address: Woodside Animal Welfare Trust Plympton PL7 5ED

**Resolved** to approve the application

1. Planning Application 0252/20/PST

Princess Yachts Garden Close Langage Business Park Plympton PL7 5EU

0252/20/PST - Valid From 17/02/2020

Notification for prior approval for installation of solar photovoltaics (PV) equipment on roof of 399.94kW in size consisting 2222 x 270w modules

**Resolved** to approve the application

1. Planning Application Ref: 3445/18/FUL

Applicant Name: Seaton Orchard Sparkwell Ltd

Description: Construction of new housing development comprising 20 dwellings.

Address: Land at SX 580 576 Adjoining Seaton Orchard Sparkwell PL7 5H

After a full discussion it was **Resolved** to oppose the application on the grounds of highways issues.

***Action*** *- Cllrs Taylor and Lee will draft a response to the planning officer which we will send to SHDC and Cllr Thomas.*

1. Planning Application Ref: 0063/20/HHO

Applicant Name: Mr S Cridland

Description: Householder application for detached single storey double garage

Address: Arundel Plymouth Road Lee Mill Plymouth PL21 9EG

More information is required to make a decision. Cllr Taylor has delegated powers to deal.

**038/20 Annual Parish Residents Meeting**

Matters arising from the APRM:

Speed calming

***Action*** *– Clerk will liaise with Yealmpton PC and DCC to obtain information on the provision of speed calming equipment*

**038/20 Website accessibility**

The Council considered the report submitted by the Clerk.

**Resolved** **unanimously** to implement the recommendations in the report.

**039/20 Review of Policies**

* 1. Health & Safety Policy
	2. Standing Orders
	3. Finance Regulations
	4. Statement of Internal Control

**Resolved** that the Standing Orders, Finance Regulations and Statement of Internal Control be adopted by the Parish Council.

**041/20 Road & Snow Warden**

The Clerk reported that the Lengthsman had undertaken more hours this month (invoice end March) in an attempt to keep the drains clear due to the amount of rainfall. He had also spent some hours at Venton Bridge.

Cllr May reported a pothole at Mount Pleasant.

**042/20 Chairman’s Business**

1. Cllr Peacham suggested that Climate Change be included as a regular Agenda item.
2. The Newnham Solar Fund had agreed that they will fund energy audits for the four village halls.
3. Cllr May had received an email from Tungsten West regarding the trees – Cllr Peacham will contact
4. We had received information on what to do if you believe that tree works were being carried out without permission. We had publicised this on and Facebook page.
5. Cllr May had contacted the contractor regarding the bus waiting area, but this will have to wait until weather improves.

**043/20 Correspondence**

1. DCC Road Closure Notice

From 6 May 2020 for a maximum of 5 days, between the hours of 09:30 and 15:30

Langage Cross to Voss Cross, Plympton.

This temporary restriction is considered necessary to replace 1 existing pole on behalf of Openreach

Clerk will publish the information nearer the time.

1. Ring and Ride Annual Report 2018/19 has been received.

**044/20 Finance**

1. to consider budget analysis report and bank reconciliation for February 2020 (circulated)

**Resolved** to agree the reports.

1. Virements

The Clerk requested the following virements:

* + £500 from Election to Repairs and Maintenance
	+ £300 from Insurance to Repairs and Maintenance
	+ £200 from Equipment to Admin/Telephone/Internet
	+ £100 from Equipment to Printing & Copying

**Resolved** to agree the virements requested.

**045/20 Payments and Receipts**

1. The Council considered the receipt and payments list circulated by the Clerk.

**Resolved** that the report be approved.

**046/20 Date of next meeting**

The next meeting will be held on 14th April 2020 at 7pm at Sparkwell Parish Hall.

Meeting closed at 9.15pm

This is a true and accurate record of the meeting

Signed ……………………………………………………………….

Name ……………………………………………………………….. Date …………………………………………..